

Minutes of the Cairngorms Local Action Group Meeting held on 23<sup>rd</sup> November, 2016  
At the Atholl Arms Hotel, Blair Atholl  
10.30-4pm

**1. LAG Members Present:**

<b>PRIVATE</b>	<b>PUBLIC</b>
Drew McFarlane-Slack	David Cameron
Roger Clegg (Chair)	Anna Dawson
Ben Addy	Cattie Anderson
Kate Adamson	Brian Wood
Dennis Malone	

Apologies: Ian Wilson, Jenny Milne, Eric Baird

In attendance: Sam Masson (Programme Development & Support Officer), Adam Howarth (Programme Supervisor), Sam Wiaczek (Programme Co-ordinator), Lynn Anderson (Support Officer)

Roger welcomed all to the meeting.

Apologies were noted as above.

**2. Declarations of Interest**

Brian Wood declared an interest in Project 15.

David Cameron declared an interest in Project 012.

**3. Appeals Policy and Process**

David had circulated a draft of this document earlier and asked for comments from LAG members. Some comments had been made and these had been incorporated into this revised document. David asked LAG members whether they were content to endorse this document and that they were content that this could now be included in the LAG manual.

A LAG member suggested that Paragraph 8 the words “some form of” should be removed, this was agreed. A LAG member suggested that a flow diagram should be included as part of this document which would outline the different steps in this process. LAG members agreed this would be helpful.

The final version of the appeals process incorporating the above changes will be circulated to the LAG when completed.

The LAG minutes of 30<sup>th</sup> August were approved with no changes.

#### **4. Programme Manager Update**

This paper gives an update of the programme progress in the last quarter from 1/8/16-31/10/16. It was noted that Expressions of Interest which had showed a downturn now seemed to be picking up and there may be as many as 6 applications for the February round.

**5. Enquiries Update** – the enquiries for the period covering 1<sup>st</sup> August-31<sup>st</sup> October were shared with the LAG for review.

#### **6. EOIs for Review**

Six expressions of interests were shared with the LAG for comment.

#### **7. Change Request Decision**

One project which was approved by the LAG at an earlier meeting had submitted a change request to their project requesting additional funding. Following a discussion at this meeting their request was turned down.

#### **8. Application review and decision**

Two projects were approved for funding at this meeting.

#### **9. Any Other Business**

The next full meeting of the LAG is on 28<sup>th</sup> February, 2017 in Ballater, venue to be arranged.

Meeting closed at 2.30pm